

**CENTRAL READERS' COUNCIL, CIO**  
Registered Charity No.1182319

**ADAMS-MYLAND FUND**

**AWARDS POLICY - Revised January 2022**

1. It is important that all prospective applicants are familiar with the broad criteria of any awards:
  - Applicants must be licensed Readers and should reside within one of the dioceses of the Church of England or of the Church in Wales.
  - These funds are not available for initial training, but for help towards the cost of courses of study taken subsequently, for which insufficient funding is available from other sources. The grant may be used to supplement fees or for necessary books and resources, but not for cost of living expenses.
  - Applications must be for programmes, courses or research in the broad field of theology, with the primary aim of enhancing the applicant's knowledge and practice as a Reader.
  - The programme, course or research is normally part-time and offered by an accredited institution (including distance-learning).
2. Completed applications should include the Application Form (either online or printable on two sides of A4). Applications must be submitted by e-mail to the Secretary. Applications should be received well in advance of Board meetings, which usually take place in January, March, June and October each year.
3. Every application must be supported by the Warden of Readers in the applicant's home diocese. This support should normally be shown on the form, or by separate e-mail to the Secretary, Central Readers' Council.
4. The receipt of a completed application form cannot be construed to mean that a grant will necessarily be available. The decision of the Central Readers' Council and/or its officers is final, and may be limited by the availability of funds at any given time, as well as the suitability of any particular candidate or proposed course of study.
5. Many dioceses have grants available for CMD purposes. An application for a diocesan grant must be submitted to the Reader's diocese prior to any application being made to the Central Readers' Council for an Adams-Myland grant.
6. The CRC Board of Trustees may consider applications at any of its meetings, as stated above in note 2. In exceptional circumstances, applications may be considered at other times at the Secretary's discretion.

7. Decisions concerning an award are made by the Board of Trustees. Grants connected with the award are paid to the applicant by BACS. Receipts and evidence of the expenditure are required from the applicant as soon as is practically possible.
8. It is important to note that the CRC does not normally award 100% of any amount requested.
9. What the CRC will be disbursing depends on the funds available for disposal, and this will be reviewed by the Board of Trustees at the time of each application.
10. The CRC may be prepared to award a total of three grants for ongoing postgraduate study or research, in which case a new application for a grant should be submitted each time. It is possible that the Board would consider awarding further grants in exceptional circumstances, but the Board may impose further conditions in order for the application to be considered. The expectation that any fourth or subsequent award might be granted would be that the applicant is suffering severe financial hardship, illness or that there are other exceptional circumstances that have forced the applicant to extend their studies.
11. Applications should be submitted to:  
[crcsec@btinternet.com](mailto:crcsec@btinternet.com)